



Detail Checklist

Here is a detailed checklist just to help ensure you don't forget any of the little details on your special day

Please note that everything on this list may not be relevant to everyone so it should be used as a guideline only. You can print it out and just cross of what is not relevant to you.

Items	✓	Notes
Engagement party (if desired)		
Hire wedding planner (if desired)		
Book ceremony and reception venue		
Book wedding night accommodation		
Choose bridal party (bridesmaids & groomsmen)		
Choose your MC		
Send out save the date		
Start your health and beauty regime		
Book suppliers		
Wedding Officer		
DJ's or live music/instruments		
Photographers and/or videographers		
Florist		
Décor		
Baker		
Hair Stylist		
Make-up Artists		
Caterers		
Transport		

Order dress, veil, shoes and accessories		
Order bridesmaids dresses, shoes and accessories		
Order/book groomsmen suits and accessories		
Order invitations		
Buy wedding rings		
Get all the documents in order		
Book dance classes (if desired)		
Book honeymoon flights and accommodation		
Organize gift registry		
Schedule dress fitting 7 and 4 weeks before wedding		
Send out invitations		
Bridal shower & bachelor party		
Finalise prenuptial agreement (if required)		
Finalise guest list		
Give the final guest count to your venue/caterer		
Finalise the floor plan for the reception		
Organise seating plan		
Order other stationary (menus, place cards, etc)		
Organise favours / guest gifts		
Get the wedding day extras (guest book, confetti, etc)		
Buy wedding gifts for each other & wedding party		
Put together the day-of timeline schedule		
Cut and colour your hair (if required)		
Write vows		
Book an appointment for tanning and waxing		
Arrange rehearsal (if required)		
Put together your own Bridal Emergency Kit.		
Book a spa day		
Choose something old, new, borrowed & blue		