



Planning Checklist

1. Start here...

Engagement party (if desired)	
Stat wedding binder	
Decide on a wedding budget	
Do research on colours and themes	
Decide on a local or destination wedding	
Decide on the season, date and time	
Compile a preliminary guest list	
Book a venue for the ceremony and reception	
Send out save-the -dates	
Reserve accommodation	
Look at insurance (if desired)	
Book a wedding planner (if desired)	
Start your health and beauty regime	

3. Now that that is sorted...

Shop for the wedding dress & accessories	
Shop for bridesmaid dresses & accessories	
Create your gift registry	
Order the invitations	
Secure the suits and accessories	

5. Final bits and pieces...

Send out invitations (6 - 8 weeks before the wedding)	
Put together the day-of timeline schedule	
Finalise the floor plan for the reception	
Finalise the guest list and seating plan	
Order stationary (menus, place cards, etc)	
Get the wedding day extras	
Buy gifts for wedding party and each other	
Give the final guest count to your venue/caterer	
Do a final confirmation with all the suppliers	
Cut and colour your hair (if required)	
Schedule dress fitting 4 weeks before wedding	

7. The day before...

Make sure the wedding-day items ready to go	
Enjoy your spa day	
Take a long bath with essential oils and relaxing music	
Get a good night's sleep	

2. Once the date is set...

Choose the wedding party and MC	
Browse for wedding and bridesmaid dress ideas	
Start looking at wedding suppliers	
Photographers and/or videographers	
Hair Stylist	
Make-up Artists	
Wedding Officer	
DJ's or live music/instruments	
Florist	
Baker	
Caterers	
Stationary	
Décor	
Transport	
Start to set up a more permanent guest list	
Start to plan the honeymoon	

4. Next in line...

Finalise the suppliers and pay deposits	
Get all the documents in order	
Schedule trial hair & make-up appointment	
Schedule dress fitting 7 weeks before wedding	
Start dance classes (if desired)	
Organise your wedding rings	
Organise guest favours	
Bachelor party and bridal shower	

6. One week before...

Book an appointment for tanning and waxing.	
Pick up your gown and other attire	
Put together your Bridal Emergency Kit	
Make sure everything is in order for the honeymoon	
The rehearsal dinner (if you're having one)	
Get something old, new, borrowed and blue	
Write your vows	
Book an appointment at a spa for the day before	

8. On the day...

Make sure you have a healthy breakfast and lunch	
Allow plenty of time to get ready	
Take a deep breath!!!	